



CNC REQUEST FORM

TO BE FILLED OUT BY TECHNICIAN AND SIGNED BY STUDENTS

FOLLOW THIS FORMAT :

“*firstname_lastname_mmddyy*”

Student's name : _____ E-mail : _____

Material and dims	
Machine	4x8 BUDDY ROLAND
Z zero	TOP BOTTOM
ATC	YES NO
Tools	<div style="display: flex; justify-content: space-around; text-align: center;"> <div>_____</div> <div>_____</div> <div>_____</div> <div>_____</div> <div>_____</div> <div>_____</div> </div> <p>Tool #1 Tool #2 Tool #3 Tool #4 Tool #5 Tool #6</p>
Tool Stickout	
NOTES on:	
toolPaths	
hold -down method	
Setup	

A MUST be in the student folder **Checklist:**

- Original files? (3DM, DWG, STL etc) CAM files? (.CRV3D, .F3D) Shopbot sbp files? (.SBP, .NC)
- All files “**firstname_lastname_mm_dd_yy.xxx**”
- All files in **GoogleDrive**?
- X and Y** orientation?
- Working envelope x, y, and z limits of the 4th axis? limits of machine?
- Material is present** at E2, fully **prepped and suitable** _____ for machining with job ticket attached?

“I have checked and confirmed the above items and found this submission to be fully compliant. Furthermore, I have only added the student to the Queue AFTER CHECKING AND CONFIRMING THE ABOVE ITEMS.”

Technician Signature _____ Date _____

“CNC technicians may proceed with the fabrication of parts based on the files listed above. I have consulted with the above named technician to produce toolpath files to my specification and I have reviewed and approved of the preview renderings of the programmed parts. I understand that any changes to the file made after submission will cause me to lose my place in the queue.”

Student Signature _____ Date _____